

## **Duplicate University Card Procedure**

1. Bonafide Letter
  2. Submit FIR or lost advertisement in newspaper.
  3. Submit Fee in Askari Bank and attached original paid slip with application.
  4. The application must be duly signed by Room No. 4 and the HOD.
  5. Submit all these documents in publication branch.
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## **Duplicate Transcript / Degree Procedure**

Following documents are required

1. FIR
  2. Affidavit in which student mention that if I found old degree then I return duplicate degree to the university.
  3. Newspaper Ad
  4. Fee challan receive from student's facilitation center.
  5. All attested copies of previous documents, Matric / Intermediate / Bachelor.
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